



STATE OF NEW HAMPSHIRE  
**DEPARTMENT OF CORRECTIONS**  
**DIVISION OF ADMINISTRATION**  
P.O. BOX 1806  
CONCORD, NH 03302-1806  
603-271-5610 FAX: 888-908-6609  
TDD ACCESS: 1-800-735-2964  
www.nh.gov/nhdoc

HELEN E. HANKS

COMMISSIONER

JONATHAN K. HANSON

DIRECTOR

## **ADDENDUM # 2 to RFP NHDOC 22-05-GFEMD**

**THIS DOCUMENT SHALL BE INITIALED BY THE CONTRACT SIGNATORY AND SUBMITTED WITH THE VENDOR'S BID RESPONSE.**

### **RFP: NHDOC 22-05-GFMED Medical-Dental-Behavioral Health Professional Services**

(1) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: SECTION A: Overview and Schedule, Page 4 of 79

Delete:

#### **2. Schedule of Events (Timetable):**

The following table, below, provides a Schedule of Events for this RFP through contract finalization and approval by the Governor and Executive Council. The NH Department of Corrections reserves the right to amend this schedule at its sole discretion and at any time through a published Addendum that will serve as a Public Notice.

<b>Event #</b>	<b>Description of Event</b>	<b>Date of Event</b>
1	RFP Issued	February 25, 2022
2	Vendor Conference	March 9, 2022 at 9:00AM-12:00PM
3	Facility Tours	March 9, 2022 at 1:00PM-3:00PM
4	Vendor (Proposer) Written Inquiries Due	March 18, 2022 at 2:00PM
5	NHDOC Posts Answers to Inquiries	March 25, 2022
6	Proposals Due	April 15, 2022 at 2:00PM
7	Evaluation of Proposals	April/May 2022
8	Best & Final Offer	TBD, if applicable
9	Anticipated Contract Finalization	May 2022
10	Anticipated Approval by the Governor and Executive Council	June 2022
11	Expected Services Start Date	July 1, 2022

Add:

#### **3. Schedule of Events (Timetable):**

The following table, below, provides a Schedule of Events for this RFP through contract finalization and approval by the Governor and Executive Council. The NH Department of Corrections reserves the right to amend this schedule at its sole discretion and at any time through a published Addendum that will serve as a Public Notice.

---

Promoting Public Safety through Respect, Professionalism, Dedication and Courage as One Team

<b>Event #</b>	<b>Description of Event</b>	<b>Date of Event</b>
1	RFP Issued	February 25, 2022
2	Vendor Conference	March 9, 2022 at 9:00AM-12:00PM
3	Facility Tours – Concord Campus, Concord, NH	March 9, 2022 at 1:00PM-3:00PM
4	Facility Tour – Northern NH Correctional Facility (NCF), Berlin, NH	March 10, 2022 at 10:00AM
5	Vendor (Proposer) Written Inquiries Due	March 18, 2022 at 2:00PM
6	NHDOC Posts Answers to Inquiries	March 25, 2022
7	Proposals Due	April 15, 2022 at 2:00PM
8	Evaluation of Proposals	April/May 2022
9	Best & Final Offer	TBD, if applicable
10	Anticipated Contract Finalization	May 2022
11	Anticipated Approval by the Governor and Executive Council	June 2022
12	Expected Services Start Date	July 1, 2022

(2) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: SECTION A: Overview and Schedule, Page 4 of 79

Delete:

Vendor Conference Location:

NH Department of Corrections, Head Quarters  
 Fox Chapel  
 2 ½ Floor – West Wing  
 105 Pleasant Street  
 Concord, NH 03301

Facility Tour Location:

Concord Campus  
 281 North State Street  
 Concord, NH 03301

Add:

Vendor Conference Location:

NH Department of Corrections, Head Quarters  
 Fox Chapel  
 2 ½ Floor – West Wing  
 105 Pleasant Street  
 Concord, NH 03301

---

Promoting Public Safety through Respect, Professionalism, Dedication and Courage as One Team

Facility Tour Location (March 9, 2022):

Concord Campus  
281 North State Street  
Concord, NH 03301

Facility Tour Location (March 10, 2022):

Northern NH Correctional Facility (NCF)  
138 East Milan Road  
Concord, NH 03301

(3) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: SECTION C: General Service Provisions, 5.7 Utilization Management, 5.7.4., Page 11 of 79

Delete:

5.7.4. The Department's Division of Medical & Forensic Services is requesting the Vendor provide a two (2) page proposal describing how they would provide this service and how they currently perform this function in other correctional service contracts. Please refer to [Scope of Services, Exhibit B](#), paragraphs, **Error! Reference source not found.**, **Error! Reference source not found.** and **Error! Reference source not found.**, **Error! Reference source not found.**

Add:

5.7.4. The Department's Division of Medical & Forensic Services is requesting the Vendor provide a two (2) page proposal describing how they would provide this service and how they currently perform this function in other correctional service contracts. Please refer to [Scope of Services, Exhibit B](#), paragraphs, [8. Key Medical, Dental, and Behavioral Health Performance Indicators](#) and [9. Critical Medical, Dental, and Behavioral Health Performance Indicators](#).

(4) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: Scope of Services, Exhibit B, 5. Medical and Dental Services, 5.4. Medical On-Call Services (Contractor shall be responsible for the following):, Page 42 of 79

Delete:

5.4. Medical On-Call Services (Contractor shall be responsible for the following):  
Contractor shall provide on-call medical coverage for all facilities/locations identified in [Scope of Services, Exhibit B](#), **Error! Reference source not found.**, **Error! Reference source not found.** of this document, Monday through Friday from 4PM to 8AM, twenty-four (24) hours a day and on weekends as well as all State and Federal holidays. On-call coverage is required three hundred sixty-five (365) days a year. The Contractor's on call providers shall assess emergent needs of residents/patients as reported by Department's Division of Medical & Forensic Services medical staff or correctional staff in the absence of on-site medical professionals. The Contractor shall provide an appropriate rotation of providers to meet the needs of on-call medical services to manage the facilities/locations listed in

---

Promoting Public Safety through Respect, Professionalism, Dedication and Courage as One Team

paragraph **Error! Reference source not found., Error! Reference source not found.** The on-call provider shall respond by telephone to institution-based calls within fifteen (15) minutes of the telephone call for service and shall provide direction to the caller. If requested to do so or the situation warrants direct assessment, the on-call provider shall report to the institution within one (1) hour after notification.

Add:

- 5.4. Medical On-Call Services (Contractor shall be responsible for the following):  
Contractor shall provide on-call medical coverage for all facilities/locations identified in Scope of Services, Exhibit B, 3., Service Locations of this document, Monday through Friday from 4PM to 8AM, twenty-four (24) hours a day and on weekends as well as all State and Federal holidays. On-call coverage is required three hundred sixty-five (365) days a year. The Contractor's on call providers shall assess emergent needs of residents/patients as reported by Department's Division of Medical & Forensic Services medical staff or correctional staff in the absence of on-site medical professionals. The Contractor shall provide an appropriate rotation of providers to meet the needs of on-call medical services to manage the facilities/locations listed in paragraph 3., Service Locations. The on-call provider shall respond by telephone to institution-based calls within fifteen (15) minutes of the telephone call for service and shall provide direction to the caller. If requested to do so or the situation warrants direct assessment, the on-call provider shall report to the institution within one (1) hour after notification.

(5) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: Scope of Services, Exhibit B, 5. Medical and Dental Services, 5.7. Dental Services Program (Contractor shall be responsible for the following);, 5.7.6., Page 43 of 79

Delete:

- 5.7.6. Contractor shall at all facilities operated by the Department and designated identified in paragraph **Error! Reference source not found., Error! Reference source not found.**, ensure the following services are provided:
- All residents/patients are eligible for emergency or urgent needs.
  - Restorations (fillings):
    - a. Amalgam (silver) restorations: primary or permanent (1, 2, 3 or more surfaces); and
    - b. Composite resin (white) restorations on anterior and posterior teeth (1, 2, 3 or more surfaces).

Add:

- 5.7.6. Contractor shall at all facilities operated by the Department and designated identified in paragraph 3., Service Locations, ensure the following services are provided:
- All residents/patients are eligible for emergency or urgent needs.
  - Restorations (fillings):
    - a. Amalgam (silver) restorations: primary or permanent (1, 2, 3 or more surfaces); and
    - b. Composite resin (white) restorations on anterior and posterior teeth (1, 2, 3 or more surfaces).

---

Promoting Public Safety through Respect, Professionalism, Dedication and Courage as One Team

(6) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: Scope of Services, Exhibit B, 5. Medical and Dental Services, 5.8. Dental On-Call Services (Contractor shall be responsible for the following):, Page 46 of 79

Delete:

5.8. Dental On-Call Services (Contractor shall be responsible for the following):

Contractor shall provide on-call dental coverage for all facilities/locations identified in [Scope of Services, Exhibit B, Error! Reference source not found., Error! Reference source not found.](#) of this document, Monday through Friday from 4PM to 8AM, as well as 24 hours a day on weekends to include all State and Federal holidays. On-call coverage is required 365 days a year. The Contractor's on call providers shall assess emergent needs of residents/patients as reported by Department's Division of Medical & Forensic Services health care staff or correctional staff in the absence of on-site dental professionals. The Contractor shall provide an appropriate rotation of providers to meet the needs of on-call dental services to manage the facilities/locations listed in paragraph [Error! Reference source not found., Error! Reference source not found.](#). The on-call provider shall respond by telephone to institution-based calls within fifteen (15) minutes of the telephone call for service and shall provide direction to the caller.

Add:

5.8. Dental On-Call Services (Contractor shall be responsible for the following):

Contractor shall provide on-call dental coverage for all facilities/locations identified in [Scope of Services, Exhibit B, 3., Service Locations](#) of this document, Monday through Friday from 4PM to 8AM, as well as 24 hours a day on weekends to include all State and Federal holidays. On-call coverage is required 365 days a year. The Contractor's on call providers shall assess emergent needs of residents/patients as reported by Department's Division of Medical & Forensic Services health care staff or correctional staff in the absence of on-site dental professionals. The Contractor shall provide an appropriate rotation of providers to meet the needs of on-call dental services to manage the facilities/locations listed in paragraph [3., Service Locations](#). The on-call provider shall respond by telephone to institution-based calls within fifteen (15) minutes of the telephone call for service and shall provide direction to the caller.

(7) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: Scope of Services, Exhibit B, 10. General Service Provisions, 10.8. Staffing Plans for Medical-Dental-Behavioral Health Professional Services:, 10.8.8., Page 57-58 of 79

Delete:

10.8.8. In accordance with its MFSS, the Contractor shall employ the number and types of personnel necessary to effectively provide the services required by the Department's Director of Medical & Forensic Services at the facilities/locations throughout the State identified in [SECTION A: Overview and Schedule, 1. Executive Summary, Error! Reference source not found.](#), herein. If requirements or conditions change, the Department's Director of Medical & Forensic Services may direct minor variations to the MFSS. Otherwise, the Contractor shall provide whatever additional number and types of personnel as are necessary to provide the services, without additional reimbursement.

Add:

10.8.8. In accordance with its MFSS, the Contractor shall employ the number and types of personnel necessary to effectively provide the services required by the Department's Director of Medical & Forensic Services at

---

Promoting Public Safety through Respect, Professionalism, Dedication and Courage as One Team

the facilities/locations throughout the State identified in [SECTION A: Overview and Schedule, 1. Executive Summary, Service Locations](#), herein. If requirements or conditions change, the Department's Director of Medical & Forensic Services may direct minor variations to the MFSS. Otherwise, the Contractor shall provide whatever additional number and types of personnel as are necessary to provide the services, without additional reimbursement.

(8) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: Scope of Services, Exhibit B, 10. General Service Provisions, 10.9. Utilization Management:, 10.9.4., Page 59 of 79

Delete:

10.9.4. The Department's Director of Medical & Forensic Services is requesting the Contractor provide a two (2) page proposal describing how they would provide this service and how they currently perform this function in other correctional service contracts. Please refer to [Scope of Services, Exhibit B](#), paragraphs, **Error! Reference source not found.. Error! Reference source not found.** and **Error! Reference source not found.. Error! Reference source not found.**

Add:

10.9.4. The Department's Director of Medical & Forensic Services is requesting the Contractor provide a two (2) page proposal describing how they would provide this service and how they currently perform this function in other correctional service contracts. Please refer to [Scope of Services, Exhibit B](#), paragraphs, [8. Key Medical, Dental, and Behavioral Health Performance Indicators](#) and [9. Critical Medical, Dental, and Behavioral Health Performance Indicators](#).

(9) Addendum Descriptor: Change/Correction/Clarification:

RFP Change: Scope of Services, Exhibit B, 20. Reporting Requirements, 20.3., Page 63 of 79

Delete:

20.3. Any reporting requirements identified in [Scope of Services, Exhibit B, paragraph Error! Reference source not found.](#), [General Service Provisions](#).

Add:

20.3. Any reporting requirements identified in [Scope of Services, Exhibit B, paragraph 10. General Service Provisions](#).